

**SUMMER VILLAGE OF GULL LAKE  
COUNCIL MINUTES  
Village Office – 27 Lakeview Ave.  
March 22, 2019 – 10:00 am**

PRESENT: Mayor Linda D'Angelo (via Conference Call)  
Deputy Mayor Garth Butcher (via Conference Call)  
Councillor Tim Casey (via Conference Call)

STAFF PRESENT: Therese Kleeberger, CAO

**1. CALL TO ORDER**

Mayor D'Angelo called the Council meeting to order at 10:00 am.

**2. AGENDA**

**Res 2019-03-07** MOVED by Mayor D'Angelo  
Agenda that the agenda be adopted as presented.

**CARRIED**

**3. MINUTES: Regular Meeting: January 30, 2019**

**Res 2019-03-08** MOVED by Deputy Mayor Butcher  
Minutes that the minutes of the regular meeting held January 30, 2019 be adopted as presented.

**CARRIED**

**4. DELEGATIONS: none**

**5. BUSINESS:**

**5.A: FINANCIAL**

**5.A.1 - Bank Report** – received for information.

**5.A.2 - Accounts Payable/Cheques** – received for information.

**5.B: COUNCIL AND LEGISLATIVE:**

**5.B.1 – MSI Agreement Amendment**

AB Municipal Affairs confirmed in their 2018 Budget to provide infrastructure funding under the MSI grant program. The current agreement expires March 31, 2019 and to continue in the program an amending agreement is required. This agreement will extend the program to March 31, 2022.

**Res 2019-03-09** MOVED by Mayor D'Angelo  
MSI Amending Agreement that Council approve entering into an agreement with the Province of Alberta to amend the original agreement entered into on October 22, 2007 and that the Mayor and CAO be authorized to sign and seal the said agreement.

**CARRIED**

**5.B.2 – MDP Terms of Reference, Steering Committee Appointments**

Under MGA Sect. 632(1) Municipal development plans, every Council of a municipality must by bylaw adopt a municipal development plan. The Municipal Development Plan (MDP) is a municipality's guiding document for growth and development. It contains the community's vision and provides statutory direction for its principles, objectives, goals and policies relative to development and growth over the next 20 to 30 years.

Council reviewed the Terms of Reference policy to establish a Steering Committee and their duties and responsibilities.

Appointment of members to the Steering Committee was deferred to the next Council meeting.

**Res 2019-03-10** MOVED by Deputy Mayor Butcher  
MDP Terms of Reference that Council approve the Municipal Development Plan (MDP) Steering Committee Terms of Reference policy as presented.

**CARRIED**

**5.C: ADMINISTRATION:**

**5.C.1: Point of Sale Payment Options**

Currently, the Summer Village only accepts cheques or cash as a means for payments at the Village Office. The trend towards electronic delivery and digital banking methods is occurring and customers are requesting it. Alternative options include: online banking, credit and debit, E-transfers, and electronic funds transfers. Options were reviewed by Council.

**Res 2019-03-11**  
Point of Sale  
Payments

MOVED by Councillor Casey  
that Council offer point of sale transactions through online banking at Servus Credit Union and  
by E-transfer.

**CARRIED**

**5.D: PROTECTIVE SERVICES:**

**5.D.1: Bylaw Enforcement Officer Contract Renewal**

The current bylaw enforcement officer agreement between Jayson Klause and the Summer Village expires March 31, 2019. Council reviewed the proposal Mr. Klause submitted for the next year.

**Res 2019-03-12**  
Bylaw  
Enforcement  
Contract

MOVED by Deputy Mayor Butcher  
that Council approve entering into contract with Jayson Klause for a term of one year from  
April 1, 2019 to March 31, 2020 based on the 2019 proposal.

**CARRIED**

**5.D.2: Private Security Contract Cancellation: Tri-West Security**

Private Security  
Cancellation

Council direct CAO Therese Kleeberger to cancel the private security contract with Tri-West Security effective as of May 1, 2019 and re-establish November 1, 2019.

**5.E: PUBLIC WORKS, ROADS, STREETS, WALKS, LIGHTING:**

**5.E.1: PW Shed Rehabilitation**

The small shed located in the public works yard requires exterior improvements. Deputy Mayor Butcher will acquire quotes to have this work completed.

**5.F: UTILITIES:** no action items

**5.G: PLANNING & DEVELOPMENT:**

**5.G.1: Land Use Bylaw Review**

Council reviewed various sections of the Land Use Bylaw.

**5.H: ENVIRONMENTAL:** no action items.

**6.**

**INFORMATION:**

**6.A. - Reports**

**6.A.1 – Council:** no reports.

**6.A.2 – Committees:** no reports

**6.A.3 – Bylaw Enforcement/Security:** received for information.

**6.A.4 – CAO Report:** received for information.

**6.A.5 – Public Works Report:** received for information.

**6.B.2 – Other Correspondence, Information Items:**

1. Lacombe County: State of the Environment Report released.

2. Lacombe County: meeting highlights – Jan. 25, Feb. 14, Feb. 28, Mar 14
3. PRL: Feb. 21 meeting highlights, 2018 Statistical Review
4. Recreation Board – minutes Mar. 8/19
5. FortisAlberta: 2019 approved distribution rates
6. ASVA’s: provincial election strategy briefing note
7. Local Authority Emergency Management Regulation: comes into force Jan. 1, 2020

**7. CLOSED SESSION: Land Matter**

**Res 2019-03-13** MOVED by Mayor D’Angelo  
that the Council meeting move into closed session to discuss a land matter. Time: 10:40 am.  
**CARRIED**

**Res 2019-03-14** MOVED by Councillor Casey  
that the Council meeting revert back to the regular Council meeting. Time: 10:50 am.  
**CARRIED**

**8. MEETING DATES:**  
The next meeting date is scheduled for April 26, 2019 at 10:00 am.

**9. ADJOURNMENT:**  
**Res 2019-03-15** MOVED by Mayor D’Angelo  
that the meeting be adjourned. Time: 11:00 am.  
**CARRIED**

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Mayor

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CAO