

**SUMMER VILLAGE OF GULL LAKE  
COUNCIL MINUTES  
Via Zoom Video Conference  
January 22, 2021 – 4:00 pm**

PRESENT: Mayor Linda D'Angelo  
Deputy Mayor Doug Francoeur  
Councillor Tim Casey  
STAFF PRESENT: Therese Kleeberger, CAO

**1. CALL TO ORDER**

Mayor D'Angelo called the Council meeting to order at 4:00 pm.

**2. AGENDA:**

**Res 2021-01-001** MOVED by Mayor D'Angelo  
Agenda that the agenda be adopted as presented with the following addition:  
5.B.8: Set Date for AGM.

**CARRIED**

**3. MINUTES: Regular Meeting: December 11, 2020**

**Res 2021-01-002** MOVED by Councillor Casey  
Minutes that the minutes of the regular meeting held December 11, 2020 be adopted as presented.

**CARRIED**

**4. DELEGATIONS: none**

**5. BUSINESS:**

**5.A: FINANCIALS**

**5.A.1 – Financial Reports**

**Res 2021-01-003** MOVED by Deputy Mayor Francoeur  
Financial Reports that the financial reports as presented be received for information.

**CARRIED**

**5.B: COUNCIL AND LEGISLATIVE:**

**5.B.1: 2021 General Election, Advance Vote, Special Ballot**

For Summer Villages, nomination day must occur in June and/or July and is 4 weeks prior to election day.

**Res 2021-01-004** MOVED by Mayor D'Angelo  
Nomination, a) that nomination day be held on Saturday, July 17, 2021 with nominations being accepted  
Election Day at the Summer Village office between the hours of 10:00 am and 12:00 noon and,  
b) that Election day be held on Saturday, August 14, 2021.

**CARRIED**

**Res 2021-01-005** MOVED by Mayor D'Angelo  
Advance Vote that an advance vote be held on Saturday, July 31, 2021 between the hours of 10:00 am and 2:00 pm.

**CARRIED**

**Res 2021-01-006** MOVED by Mayor D'Angelo  
Special Ballots that Council provide for special ballots and that a request for a special ballot be made by any of the following methods: in writing, by telephone, in person or by email.

**CARRIED**

**5.B.2: SCC (Safety Codes Council) Audit Report**

**Res 2021-01-007** MOVED by Mayor D'Angelo  
SCC Audit Report

that Council receive for information the Safety Codes Council Executive Summary and approve the action plan to complete the recommendations as presented by the Safety Codes Council.

**CARRIED**

**5.B.3: QMP (Quality Management Plan) Draft Update**

The current QMP was updated and came into force on July 8, 2003. Accreditation requirements have changed since 2003 and the Safety Codes Council recommends that it be updated to include new features and standards for safety codes operations. The scope of accreditation is in the following disciplines: building, electrical, gas and plumbing (including Private Sewage Disposal Systems).

**Res 2021-01-008** MOVED by Mayor D'Angelo  
QMP Draft that Council approve the draft Quality Management Plan as presented.  
Update

**CARRIED**

**5.B.4 : Road Maintenance Agreement – Schedule A Amendment – Lacombe County**

**Res 2021-01-009** MOVED by Councillor Casey  
Road that Council approve Schedule A – 2021 Rates to be attached to and form part of the original  
Maintenance Road Maintenance Agreement with Lacombe County.  
Agreement  
Amendment

**CARRIED**

Tim DeVries, PW Maintenance Foreman, joined the meeting via Zoom at 4:15 pm.

**Public Works Report:**

Tim DeVries updated Council on the following:

- Tarp installation on the garbage truck
- Sale of old garbage truck, other shop tools
- Equipment maintenance
- Proposed shop equipment purchases
- Cell phone booster

Tim DeVries left the meeting at 4:25 pm.

**5.B.5: Audit 2020 Planning Report – BDO Canada LLP**

Council reviewed the plan prepared by Daniel Luymes, BDO Canada LLP. The plan highlights and explains key issues relevant to the audit including audit risks, the nature and extent of the audit work and the terms of their engagement.

**Res 2021-01-010** MOVED by Mayor D'Angelo  
Audit 2020 that Council receive the Audit 2020 Planning Report for information.  
Planning Report

**CARRIED**

**5.B.6: 2021 Federal Census Support**

**Res 2021-01-011** MOVED by Mayor D'Angelo  
2021 Federal That Council agree to support Statistics Canada request to encourage residents to complete  
Census Support the 2021 federal census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). during the month of May 2021.

**CARRIED**

**5.B.7: RV Parking – Request to Amend the Land Use Bylaw (LUB)**

A request was received asking Council to consider an amendment to Sect. 36(3) of the Land Use Bylaw (LUB) regarding the parking of a second trailer on private property. The current bylaw allows for parking for a 72 hour non-consecutive period from May 1 – September 30. The request is asking Council to consider adding the following: that the offending recreational vehicle must be removed for a minimum of 48 hours.

**Res 2021-01-012** MOVED by Mayor D'Angelo

LUB Amendment Request – RV Parking That the request be considered when Council completes a review of the Land Use Bylaw. **CARRIED**

**5.B.8: Set Date for 2021 Annual General Meeting (AGM)**

**Res 2021-01-013** MOVED by Mayor D’Angelo  
Set AGM Date That the annual general meeting for 2021 be held on July 10, 2021 starting at 10:00 am. **CARRIED**

- 5.C: ADMINISTRATION:** no action items.
- 5.D: PROTECTIVE SERVICES:** no action items.
- 5.E: PUBLIC WORKS, ROADS, STREETS, WALKS, LIGHTING:** no action items.
- 5.F: UTILITIES:** no action items.
- 5.G: PLANNING & DEVELOPMENT:** no action items.
- 5.H: ENVIRONMENTAL:** no action items.

**6. INFORMATION:**

**6.A. - Reports**

**6.A.1 – Council Reports:**

Municipal Development Plan (MDP): Deputy Mayor Francoeur provided Council with an update on the progress of the MDP and the next steps for adoption.

**6.A.2 – Committee Reports:**

**6.A.3 – Bylaw Enforcement/Security Reports:**

**6.A.4 – CAO Report:**

**6.A.5 – Public Works Report:**

**6.B.2 – Other Correspondence, Information Items:**

1. LREMP (Lacombe Reg. Emergency Management): Activity Update.
2. Thank You from Cities regarding emergency dispatch services support.
3. Wolf Creek Public Schools: invitation to provide input for Wolf Creek Public Schools and District priorities.
4. Red Deer River Watershed Alliance: request for municipal financial support.
5. PRL (Parkland Regional Library): Nov. 12/20 meeting highlights and minutes.
6. Lacombe County: meeting highlights – Dec. 10/20, Jan. 14/21.

**Res 2021-01-014** MOVED by Mayor D’Angelo  
Reports, Correspondence that all reports and correspondence be received for information. **CARRIED**

**7. CLOSED SESSION:** none

**8. MEETING DATES:**  
Next Council Meeting: March 5, 2021 at 4:00 pm.

**9. ADJOURNMENT:**  
**Res 2021-01-015** MOVED by Mayor D’Angelo  
Adjournment that the meeting be adjourned. Time: 4:55 pm. **CARRIED**

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Mayor

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CAO