

**SUMMER VILLAGE OF GULL LAKE
COUNCIL MINUTES
Village Office – 27 Lakeview Ave.
August 27, 2021 – Following the Organizational Meeting**

PRESENT: Mayor Doug Francoeur
Deputy Mayor Stuart Innes
Councillor Lon Kasha
STAFF PRESENT: Therese Kleeberger, CAO
Tim DeVries, Public Works Maintenance Foreman

1. CALL TO ORDER

Mayor Francoeur called the Council meeting to order at 3:00 pm.

2. AGENDA:

Res 2021-08-102 MOVED by Deputy Mayor Innes
Agenda that the agenda be adopted with the following additions:
5.C.1: Website Development
5.C.2: Use of Community Hall Kitchen

CARRIED

3. MINUTES: Regular Meeting: July 30, 2021

Res 2021-08-103 MOVED by Mayor Francoeur
Minutes that the minutes of the regular meeting held July 30, 2021 be adopted as presented.

CARRIED

4. DELEGATIONS: Scott Purich, PCPS, Subdivision Application Report – 3:00 pm

Scott Purich, PCPS (Parkland Community Planning Services) joined the meeting virtually at 3:00 pm. Andrew and Deborah Roy were also in attendance at the meeting.

Proposed Subdivision – Roy & Mulder Andrew & Deborah Roy and Kevin & Mamie Mulder have applied for a subdivision of Lot 14A, Block 1, Plan 3103TR, Lot 13, Block 1, Plan RN 77 and Lot 13, Block 1, Plan RN 77 in order to create two Low Density Residential (R1) parcels. Mr. Purich presented his report, comments received from referral agencies and his recommendations for consideration.

Mayor Francoeur thanked Mr. Purich and Mr. & Mrs. Roy for attending and advised them that Council will discuss their proposal later in the meeting.

Mr. Purich and Mr. & Mrs. Roy withdrew from the meeting at 3:13 pm.

5. BUSINESS:

5.A: FINANCIALS

5.A.1 – Financial Reports

Bank reconciliation, cheque listing, Revenue & Expenditures YTD Report

Res 2021-08-104 MOVED by Mayor Francoeur
Financial Reports that the financial reports as presented be received for information.

CARRIED

5.B: COUNCIL AND LEGISLATIVE:

5.B.1: Subdivision Application – Mulder/Roy

Council deferred to Closed Session later in the meeting.

5.B.2: Council Orientation Training

As per the MGA Section 201.1: a municipality must, in accordance with the regulations, offer orientation training to each councillor, to be held within 90 days after the councillor takes the oath of office. The EOEP (Elected Officials Education Program) is offering Munis 101 – The Essentials of Municipal Governance. Under the Emergency Management Act it is mandatory that elected officials take the “Municipal Elected Officials Course”.

Res 2021-08-105 MOVED by Deputy Mayor Innes
Council that Council approve and pay the registration fee for any Council member who wishes to
Orientation attend the training sessions through the Elected Officials Education Program – Munis 101 –
Courses Summer Villages and that Council members register online to complete the Municipal Elected
Officials Course through AEMA (Alberta Emergency Management Agency).

CARRIED

5.C: ADMINISTRATION:

5.C.1: Website Development

Res 2021-08-106 MOVED by Deputy Mayor Innes
Website that three quotes be obtained for website development and that approval be given for an
Development expenditure up to a maximum of \$15,000.00 and that the funds to pay for the expenditure be
drawn from accumulated surplus.

CARRIED

5.C.2: Use of Community Hall Kitchen

An inquiry has been received from a private individual to use the kitchen at the Community
Center for a cooking project.

Res 2021-08-107 MOVED by Mayor Francoeur
Hall Kitchen that a rental of \$50.00 per use be charged for a term of six weeks.
Usage

CARRIED

5.D: PROTECTIVE SERVICES: no action items.

5.E: PUBLIC WORKS, ROADS, STREETS, WALKS, LIGHTING: no action items.

5.F: UTILITIES: no action items.

5.G: PLANNING & DEVELOPMENT: no action items.

5.H: ENVIRONMENTAL: no action items.

6. INFORMATION:

6.A. - Reports

6.A.1 – Council Reports:

Mayor Francoeur:

- Start some planning for maintenance and improvements within public works.
- Arrange to meet with AB Environment & Parks for introductions.
- Lake Road Surface Drainage Improvements, MSP grant.
- Tree topping – 77 & 79 Oliver Ave.

Councillor Kasha:

- Weise St. & Hwy 12A: inquire about a 4-Way Stop.

6.A.2 – Committee Reports: no reports.

6.A.3 – Bylaw Enforcement/Security Reports:

6.A.4 – CAO Report:

6.A.5 – Public Works Report:

- Truck Mount Snow Blade: Falcon Equipment came in with the lowest quote at \$9,300.
The blade has been ordered.
- Beach Maintenance: removing willows in pods.
- Road Maintenance: marking crosswalks, stop lines with white markers.
- Equipment Purchases: researching and getting quotes for new and replacement
equipment. New fuel tank purchased and upgrading the oil containers.
- Garage Door Opener: checking out prices.

Res 2021-08-108 MOVED by Mayor Francoeur
Garage Door to procure a garage door opener for the public works shop to a maximum expenditure of
Opener \$4,000.00.

CARRIED

Tim DeVries, Public Works Maintenance Foreman withdrew from the meeting at 3:35 pm.

6.B.2 – Other Correspondence, Information Items:

1. Grant Santo, Area Manager, AB Environment & Parks (AEP): upcoming modernization projects for Aspen Beach Provincial Park.
2. Blackfalds RCMP: community policing report Apr. 1 – June 30/2021, 2020 Crime Severity index.
3. ASVA (Assn of Summer Villages of Alberta): 2021 AGM & Annual Conference – Oct. 21, 2021.
4. Town of Claresholm: RCMP Retroactive Pay.
5. Town of Claresholm: removal of the requirement for municipalities to have Codes of Conduct in place.

Res 2021-08-109 MOVED by Mayor Francoeur
Reports, that all reports and correspondence be received for information. **CARRIED**
Correspondence

7. CLOSED SESSION:

Res 2021-08-110 MOVED by Mayor Francoeur
that the meeting move into closed session for the purpose of discussing the proposed
subdivision application. Time: 4:20 pm. **CARRIED**

Res 2021-08-111 MOVED by Mayor Francoeur
that the meeting reconvene. Time: 4:31 pm. **CARRIED**

Res 2021-08-112 MOVED by Deputy Mayor Innes
that Council endorse the subdivision application subject to the following conditions:
1. Subdivision by means suitable to the Registrar of the Land Titles Office
2. All outstanding taxes to be paid, or satisfactory arrangement for payment thereof.
Two in favor, one opposed. **CARRIED**

8. MEETING DATES:
Next Council Meeting Date:
• September 17, 2021 at 3:00 pm: Village Office – 27 Lakeview Ave.

9. ADJOURNMENT:
Res 2021-08-113 MOVED by Mayor Francoeur
Adjournment that the meeting be adjourned. Time: 4:35 pm. **CARRIED**

Mayor

CAO