

**SUMMER VILLAGE OF GULL LAKE
COUNCIL MINUTES
27 Lakeview Ave.
November 19, 2021 – 3:00 pm**

PRESENT: Mayor Doug Francoeur
Deputy Mayor Stuart Innes (via Zoom)
Councillor Lon Kasha

STAFF PRESENT: Therese Kleeberger, CAO
Tim DeVries, Public Works Maintenance Foreman

1. CALL TO ORDER

Mayor Francoeur called the Council meeting to order at 3:00 pm.

2. AGENDA:

Res 2021-11-143 MOVED by Mayor Francoeur
Agenda that the agenda be adopted with the following addition:
7. Closed Session: CAO Position

CARRIED

3. MINUTES: Regular Meeting: October 15, 2021

Res 2021-11-144 MOVED by Councillor Kasha
Minutes that the minutes of the Council meeting held October 15, 2021 be adopted as presented.

CARRIED

4. DELEGATIONS: None

5. BUSINESS:

5.A: FINANCIALS

5.A.1 – Financial Reports

Bank reconciliation, cheque listing, Revenue & Expenditures YTD Report

Res 2021-11-145 MOVED by Councillor Kasha
Financial Reports that the financial reports as presented be received for information.

CARRIED

5.B: COUNCIL AND LEGISLATIVE:

5.B.1: Office Technology Upgrades

With all the cyber threats and attacks, working remotely, backups of data, etc., the current office technology is in need of updates to safeguard all forms of electronic data and information. MicroAge IT Solutions has been contacted to assist with solutions to make improvements to the office technology.

Res 2021-11-146 MOVED by Mayor Francoeur
Office Technology Upgrades that Council proceed with updating the office technology to ensure that it provides proper protective measures to safeguard all forms of electronic data and information.

CARRIED

5.B.2: Assessment Review Board Contract Renewal - CRASC

Council currently contracts with Capital Regional Assessment Services Commission (CRASC) to provide assessment review board services. The current contract expires on December 31, 2021 and CRASC is prepared to continue to provide Assessment Review Board services for the years 2022-2024. Annual fees remain the same while the hearing fees have increased.

Res 2021-11-147 MOVED by Deputy Mayor Innes
CRASC that Council renew the contract with Capital Regional Assessment Services Commission for the Assessment Services Renewal term of 2022 to 2024 for the provision of assessment review board services.

CARRIED

Tim DeVries, Public Works Foreman, entered the meeting at 3:10 pm.

5.B.3: 2022 – 2025 Operating Budget and Plan

The 2022 – 2025 Operating budget allows for the operations and expenditures for the Summer Village. Council reviewed and discussed.

Res 2021-11-148 MOVED by Mayor Francoeur
2022 – 2025 that Council adopt the 2022-2025 Operating budget and plan as the Interim Operating Budget for
Operating Budget 2022 until final approval of the 2022 -2025 Operating Budget & Plan.

CARRIED

5.: ADMINISTRATION: no action items.

5.E: PUBLIC WORKS, ROADS, STREETS, WALKS, LIGHTING:

5.E.1: Surface Drainage Oliver Project

Work is still progressing on the surface drainage improvements in the right of way behind residents along Oliver Ave. Activities include: new service request sent to FortisAlberta, installation of pump including electrical, final ditch work. Fencing has been installed.

Public Works Report – Tim DeVries

- Snow blade mounted on truck, rototiller parts/repairs.
- Salt/sand exchange with Lacombe County for plowing of Silver Beach.
- Sander estimates.
- Skid steer bucket refabrication or replacement.

Res 2021-11-149 MOVED by Mayor Francoeur
Sand Spreader that Public Works obtain quotes for a truck mounted sand spreader and be authorized to spend up to \$15,000 towards the purchase.

CARRIED

Res 2021-11-150 MOVED by Councillor Kasha
Skid Steer Bucket that cost comparisons be obtained to refabricate the existing bucket or the purchase of a new one and that Public Works proceed with the best and most cost efficient option to a maximum of \$6,000.00.

CARRIED

Res 2021-11-151 MOVED by Mayor Francoeur
Hwy Signage, that a letter of request be sent to Alberta Transportation to consider updating the
4-way Stop attractions/services blue sign on Hwy 12 and to install a 4-way Stop at the intersection of Hwy 12A and RR 282/Weise St.

CARRIED

5.F: UTILITIES: no action items.

5.G: PLANNING & DEVELOPMENT:

5.G.1: Adams Lane Re-alignment Development/Tree Removal

Council reviewed the development and tree removal applications for the re-alignment of Adams Lane on Premier Ave. to be within the SVGL access easement.

Res 2021-11-152 MOVED by Mayor Francoeur
that Development Application 13-21-Adams Lane and Tree Removal Application TREE-06-21-Adams Lane be approved.

CARRIED

5.H: ENVIRONMENTAL: no action items.

6. INFORMATION:

6.A. - Reports

6.A.1 – Council Reports:

Mayor Francoeur:

- Website Development update.
- Gull Lake Community League: potluck with Santa.

Deputy Mayor Innes: no report.

Councillor Kasha:

- Gull Lake Watershed Society: Settling Pond Project postponed until spring.

- 6.A.2 – Committee Reports:** no reports.
- 6.A.3 – Bylaw Enforcement/Security Reports:**
- 6.A.4 – CAO Report:**
- 6.A.5 – Public Works Report:** previously presented in the meeting.

Res 2021-11-153 MOVED by Deputy Mayor Innes
 Reports that the reports as presented be accepted for information.

CARRIED

- 6.B.2 – Other Correspondence, Information Items:**
1. AB Municipal Affairs: 2022 and 2023 MSI grant allocation estimates.
 2. Infrastructure Minister : Bill 73 – Infrastructure Accountability Act.
 3. Parkland Regional Library : regional library system information.
 4. Lacombe County: Council meeting highlights – Oct. 14 & 28, 2021, Nov. 10, 2021.
 5. Alberta Ombudsman: Fairness update.
 6. AB Justice & Solicitor Gen: release of the AB Provincial Police Service Transition Study.
 7. City of Red Deer: congratulatory letter from Mayor Ken Johnston.
 8. Premier of Alberta: congratulatory letter from Premier Jason Kenney.
 9. AB Municipal Affairs: congratulatory letter from Minister Ric McIver.

Res 2021-11-154 MOVED by Councillor Kasha
 Correspondence that the correspondence be received for information.

CARRIED

7. CLOSED SESSION:

Res 2021-11-155 MOVED by Mayor Francoeur
 Closed Session: that the meeting move into closed session excluding all persons except Council members, CAO
 CAO Position, Therese Kleeberger and Public Works Foreman Tim DeVries. Purpose of the closed session is to
 Recruitment discuss CAO Recruitment and Position. Reference: FOIP Sect. 27 - Labour. Time: 4:25 pm.

CARRIED

Res 2021-11-156 MOVED by Mayor Francoeur
 Closed Session: that the Council meeting reconvene. Time: 4:45 pm.
 Reconvene

CARRIED

- 8. MEETING DATES:**
 Next Council Meeting Date:
- December 17, 2021 at 3:00 pm.

9. ADJOURNMENT:
Res 2021-11-157 MOVED by Mayor Francoeur
 Adjournment that the meeting be adjourned. Time: 4:48 pm.

CARRIED

Mayor

CAO