

**SUMMER VILLAGE OF GULL LAKE
COUNCIL MINUTES
Via Zoom
September 17, 2021 – 3:00 pm**

PRESENT: Mayor Doug Francoeur
Deputy Mayor Stuart Innes
Councillor Lon Kasha

STAFF PRESENT: Therese Kleeberger, CAO
Tim DeVries, Public Works Maintenance Foreman

1. CALL TO ORDER

Mayor Francoeur called the Council meeting to order at 3:18 pm. Due to technical issues the meeting was delayed.

2. AGENDA:

Res 2021-09-114 MOVED by Deputy Mayor Innes
Agenda that the agenda be adopted with the following additions:
5.B.6: National Truth & Reconciliation Day – Sept. 30
5.B.7: COVID 19 Restriction Exemption Program
Hall Septic System Modifications
Hall Park Area: Tree Removal and Replacement

CARRIED

3. MINUTES: ORG Meeting, Regular Meeting: August 27 , 2021

Res 2021-09-115 MOVED by Councillor Kasha
Minutes that the minutes of the Organizational and regular Council meetings held August 27, 2021 be adopted as presented.

CARRIED

4. DELEGATIONS: None

5. BUSINESS:

5.A: FINANCIALS

5.A.1 – Financial Reports

Bank reconciliation, cheque listing, Revenue & Expenditures YTD Report

Res 2021-09-116 MOVED by Deputy Mayor Innes
Financial Reports that the financial reports as presented be received for information.

CARRIED

5.B: COUNCIL AND LEGISLATIVE:

5.B.1: Tax Penalty Cancellations

Taxes for 3 properties were not paid by their mortgage holder by the June 30 deadline before penalties were added. The listing was mailed in May to the property tax payment department in Mississauga, Ontario and the mortgage holder claims they did not receive the listing so the 2021 taxes were not paid.

Res 2021-09-117 MOVED by Deputy Mayor Innes that the late payment penalties levied on July 1, 2021 be
Tax Penalty waived on the following properties:

Cancellations

- Roll 101000, 107 Oliver Ave., Lot 4A, Block 1, Plan 2022253 \$251.10
- Roll 301700, 38 Oliver Ave., Lot 13, Block 3, Plan RN77 \$171.77
- Roll 900502, 01 Lake Road, Lot 2, Block 1, Plan 9023266 \$134.29.

CARRIED

5.B.2: Private Security, Bylaw Enforcement Services

Res 2021-09-118 MOVED by Mayor Francoeur that Council
Private Security, a) enter into agreement with Tri-West Security from October 1, 2021 to April 30, 2022 for
Bylaw 3 shifts a week at 3 hours per shift between the hours of 1:00 am and 6:00 am, and,
Enforcement

b) that the contract with Jay Klause for bylaw enforcement be reduced to 2 hours per week for the period of October 1, 2021 to April 30, 2022.

CARRIED

5.B.3: Bylaw Enforcement Concern

A resident has expressed concerns about the enforcement of the bylaws within the summer village and compliance of all residents to the bylaws.

Res 2021-09-119 MOVED by Mayor Francoeur that Council receive the concern for information and that Council start a review of various bylaws.
Bylaw Reviews & Enforcement

CARRIED

Tim DeVries, PW Maintenance Foreman, joined the meeting at 3:30 pm.

Public Works Report

- Automatic overhead garage door opener installation,
- Public beach paths maintenance,
- Seaweed cleanup along beaches,
- Maintenance on the upgraded surface drainage system – Oliver Ave.

Tim DeVries withdrew from the meeting at 3:45 pm.

5.B.4: CAO Retirement, Recruitment

Res 2021-09-120 MOVED by Mayor Francoeur that Council
CAO Retirement, Recruitment
a) accept the letter of retirement from CAO Therese Kleeberger, and,
b) that the recruitment process start, and,
c) that the recruitment advertisement and job description be approved as presented.

CARRIED

5.B.5: Purchasing Policy 19.00

Purchasing Policy 19.00 being a policy to provide a procedure for Administration to follow for purchases or projects affecting municipal operations which will result in a consistent method of dealing with contractors and suppliers; and, to prescribe the authority of the Chief Administrative Officer with respect to purchasing decisions.

Res 2021-09-121 MOVED by Mayor Francoeur that further amendments be made to the draft purchasing policy and present at a future meeting of Council.
Purchasing Policy Draft

CARRIED

5.B.6: National Truth & Reconciliation Day – September 30

On June 3, 2021 Bill C-5 (National Day for Truth and Reconciliation) received royal assent in Parliament to be observed on September 30 of every year.

Res 2021-09-122 MOVED by Mayor Francoeur that Council not observe on September 30, 2021 the National Truth & Reconciliation Day as a general holiday for employees.
Truth & Reconciliation Day

CARRIED

5.B.7: COVID 19 Restrictions Exemption Program

The province has implemented a program that allows eligible businesses, venues and services to be exempt from public health restrictions.

Res 2021-09-123 MOVED by Mayor Francoeur
Restrictions Exemption Program
that the provincial COVID 19 Restrictions Exemption Program be implemented for Summer Village facilities that are eligible under the program guidelines.

CARRIED

5.C: ADMINISTRATION:

5.C.1: Hall Septic System

Res 2021-09-124 MOVED by Mayor Francoeur that modifications be made on the septic system at the hall to a Hall Septic System maximum of \$1,500.00.

CARRIED

5.C.2: Removal and Replacement of Trees – Hall Park Area

Res 2021-09-125 MOVED by Mayor Francoeur
Trees at Hall Park that Wolfs Botanical, Lacombe provide an updated quote for the removal and planting of trees in the park by the Community Hall.

CARRIED

5.D: PROTECTIVE SERVICES: no action items.

5.E: PUBLIC WORKS, ROADS, STREETS, WALKS, LIGHTING: no action items.

5.F: UTILITIES: no action items.

5.G: PLANNING & DEVELOPMENT: no action items.

5.H: ENVIRONMENTAL: no action items.

6. INFORMATION:

6.A. - Reports

6.A.1 – Council Reports: no reports

6.A.2 – Committee Reports: no reports.

6.A.3 – Bylaw Enforcement/Security Reports:

6.A.4 – CAO Report:

6.A.5 – Public Works Report:

6.B.2 – Other Correspondence, Information Items:

1. AB Municipal Affairs: MSP (Municipal Stimulus Program) Red Tape Reduction Report.

2. Lacombe County: Sept. 9 mtg highlights

3. Gull Lake Watershed Society: AGM minutes, Large Scale Carp Exclusion Demonstration Filtration Project.

Res 2021-09-126 MOVED by Mayor Francoeur
Reports,
Correspondence that all reports and correspondence be received for information.

CARRIED

7. CLOSED SESSION: None

8. MEETING DATES:

Next Council Meeting Date:

- October 15, 2021 at 3:00 pm.

9. ADJOURNMENT:

Res 2021-09-127 MOVED by Mayor Francoeur
Adjournment that the meeting be adjourned. Time: 5:00 pm.

CARRIED

Mayor

CAO