

**SUMMER VILLAGE OF GULL LAKE  
REGULAR COUNCIL MEETING  
MINUTES**

**April 19, 2024 – 3:00 pm**

**PRESENT**

**COUNCIL:** Mayor Doug Francoeur  
Deputy Mayor Stuart Innes (via Zoom)  
Councillor Lon Kasha (via Zoom)

**STAFF:** Harold Wynne, CAO  
Tim Devries, Public Works Manager

**DELEGATIONS:** Daniel Luymes, BDO

**GUESTS:** Jennifer Johnson, MLA Lacombe-Ponoka

**1. CALL TO ORDER**

Mayor Francoeur called the Council meeting to order at 3:00 pm.

**2. AGENDA**

Additions to agenda: Procurement of Utility Tractor; Minutes of Council Budget Committee Meeting.

Res 2024-04-001

MOVED by Mayor Francoeur that the agenda be adopted as amended.  
CARRIED.

**3. MINUTES**

Res 2024-04-002

MOVED by Deputy Mayor Innes that the minutes of the Regular Council meeting held on March 15, 2024 be adopted as presented. CARRIED.

Res 2024-04-003

MOVED by Mayor Francoeur that the Council Budget Committee meeting minutes be received for information. CARRIED.

**4. DELEGATIONS**

Daniel Luymes, the BDO auditor, presented the Summer Village of Gull Lake 2023 Financial Statement and Audit Report.

**5. BUSINESS**

**5.A: Financial**

**1. Financial Statement and Audit Report**

Res 2024-04-004

MOVED by Mayor Francoeur that the 2023 Financial Statements for the Summer Village of Gull Lake be accepted as presented by the BDO auditor.  
CARRIED.

**2. Financial Reports**

Res 2024-04-005

MOVED by Deputy Mayor Innes that the March 2024 budget report and balance sheet be accepted for information. CARRIED.

3. 2024 Operating and Capital Budgets

Res 2024-04-006 MOVED by Mayor Francoeur that the 2024 Operating Budget be approved as presented. CARRIED.

Res 2024-04-007 MOVED by Mayor Francoeur that the 2024 Capital Budget be approved as presented. CARRIED.

5.B: Legal

1. Property Tax Bylaw

Res 2024-04-008 MOVED by Deputy Mayor Innes that Bylaw 383-2024, to establish rates of taxation for the 2024 tax year, receive first reading. CARRIED.

Res 2024-04-009 MOVED by Councillor Kasha approval of second reading of Bylaw 383-2024. Carried

Res 2024-04-010 MOVED by Mayor Francoeur that Council proceed to third reading of Bylaw 383-2024. CARRIED UNANIMOUSLY.

Res 2024-04-011 MOVED by Mayor Francoeur that Bylaw 383-2024 receive third and final reading. CARRIED.

5.C: Environment

1. MLA Letter of Support re: Gull Lake Stabilization Project

Res 2024-04-012 MOVED by Mayor Francoeur that Alberta Environment and Protected Areas be requested to fund the cost of undertaking a study with respect to Gull Lake to:

- Carry out a hydrological study of the lake to determine (a) the variables that affect the lake level, and (b) where surface water is flowing into the lake;
  - Research how forestry operations, road construction, and land use changes have impacted flows from the drainage basin into the lake including level information before 1924; and
  - Determine the feasibility and benefits of the restoration of traditional waterflow patterns in the area north of Gull Lake.
- CARRIED.

5.D: Recreation

1. Central Alberta Sailing Club Hall Rental Fees Waiver

Res 2024-04-013 MOVED by Mayor Francoeur that the Community Hall rental fee be waived for the Central Alberta Sailing Club Annual General Meeting. CARRIED

**5.E: Public Works**

**1. Waste Collection Agreement**

Res 2024-04-014

MOVED by Mayor Francoeur that the CAO (a) contact Phantom Garbage Services to confirm options for the collection and disposal of waste, and (b) conduct a public survey of residents to determine support for a waste recycling service. CARRIED.

**2. Procurement of Utility Tractor**

Res 2024-04-015

MOVED BY Councillor Kasha that the CAO and Public Works Manager review the quotes received on April 19, 2024, for a utility tractor and present their procurement recommendation for Council approval as per Policy 19.00 Purchasing Policy. CARRIED

**5.F: Planning**

**1. Strategic Planning Proposal**

Res 2024-04-016

MOVED by Mayor Francoeur that the Strategic Planning Proposal presented by Parkland Community Planning Services be approved. CARRIED.

**6. INFORMATION**

**6.G: Reports**

**1. Council Reports**

Mayor Francoeur: Reported on his lunch meeting with MLA Jennifer Johnson, who he invited as a guest to the Council meeting.

Deputy Mayor Innes: Reported on the Gull Lake Community League meeting and the three music concerts scheduled for May 19, June 30, and August 25. He recommended that the volunteer appreciation event be held on September 19 following the Regular Council Meeting.

Councillor Kasha: Reported on Gull Lake Stabilization Study progress. He reported that the study Committee will meet on April 26 to go over the draft report on public consultation, with the first draft of the study report expected in the first week of May.

**2. Committee Reports**

Mayor Francoeur reported there was a Council Budget Committee meeting-of-the-whole on April 3<sup>rd</sup> to finalize the 2024 operating and capital budgets.

3. Public Works Report

The Public Works Manager spoke to his written report.

Res 2024-04-017

MOVED by Mayor Francoeur that Council communicate their support to the Lacombe County Council for the installation of an emergency access gate, with walk-through access, on Scott Drive. CARRIED.

4. CAO Report

The CAO spoke to his written report.

Res 2024-04-018

MOVED by Mayor Francoeur that the reports as presented be accepted for information. CARRIED.

**6.H Correspondence:**

1. RCMP March Report
2. RCMP Crime Statistics – January to March
3. PCPS Municipal Member Notice
4. RMA Cybersecurity Insurance Requirements
5. AMA Minister re: regulated property assessment system review
6. AMA Minister re: PERC Program Extension
7. Parkland Regional Library System 2023 Financial Statement

Res 2024-04-019

MOVED by Deputy Mayor Innes that the correspondence items be received for information. CARRIED.

**7. CLOSED SESSION**

No closed session.


**8. ADJOURNMENT**


Res 2024-04-020

MOVED by Deputy Mayor Innes that the meeting be adjourned at 5:32 pm. CARRIED.

**9. NEXT MEETING**

May 16, 2024 – Regular Council Meeting, 3 pm

  
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Mayor

  
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CAO