

**SUMMER VILLAGE OF GULL LAKE**

**ORGANIZATIONAL MEETING  
Gull Lake Council Chambers**

**August 15, 2025 – 2:00 pm**

**MINUTES**

**PRESENT:** Councillor Doug Francoeur  
Councillor Stuart Innes  
Councillor Lon Kasha  
**STAFF PRESENT:** Harold Wynne, Chief Administrative Officer

**CALL TO ORDER**

C.A.O. Wynne called the meeting to order at 2:00 pm.

**APPOINTMENT OF MAYOR**

C.A.O. Wynne called for nominations for Mayor.

Council Innes nominated Councillor Francoeur for Mayor.

**Res. ORG** MOVED by Councillor Kasha that nominations cease. **CARRIED.**  
**2025-01**

Councillor Francoeur is declared Mayor of the Summer Village of Gull Lake.

C.A.O. Wynne turned the meeting over to Mayor Francoeur.

**APPOINTMENT OF DEPUTY MAYOR**

Mayor Francoeur called for nominations for Deputy Mayor.

Councillor Kasha nominated Council Innes for Deputy Mayor.

**Res. ORG** MOVED by Mayor Francoeur that nominations cease. **CARRIED.**  
**2025-02**

Council Innes is declared Deputy Mayor of the Summer Village.

**ADOPTION OF AGENDA**

**Res. ORG** MOVED by Mayor Francoeur that the agenda of the Organizational meeting be  
**2025-03** adopted as presented. **CARRIED.**

**MINUTES OF AUGUST 16, 2024 ORGANIZATIONAL MEETING**

**Res. ORG** MOVED by Deputy Mayor Innes that the minutes of the August 16, 2024  
**2025-04** Organizational Meeting be accepted for information. **CARRIED.**

**ELECTED OFFICIAL ORIENTATION AND TRAINING – PART I**

The CAO delivered to Council the Powerpoint presentation entitled *Elected Official Orientation and Training – Part 1*, as developed by the Association of Summer Villages of Alberta.

**REVIEW OF COUNCIL MEMBER HANDBOOK**

The 2025 Alberta Municipal Affairs publication entitled *What Every Councillor Needs to Know – A Council Member’s Handbook* was tabled for information.

**COUNCIL MEETING DATES**

**Res. ORG 2025-05**      MOVED by Mayor Francoeur that Council meetings be held on the third Friday of every month starting at 3:00 pm.      CARRIED.

**APPOINTMENT OF AUDITOR**

**Res. ORG 2025-06**      MOVED by Deputy Mayor Innes that Seniuk & Marcato be appointed as auditors for 2025 the Summer Village of Gull Lake.      CARRIED.

**APPOINTMENT OF ASSESSOR**

**Res. ORG 2025-07**      MOVED by Mayor Francoeur that Riley Kloss, Wild Rose Assessment Services, be appointed as Assessor for the Summer Village of Gull Lake.      CARRIED.

**LEGAL COUNSEL**

**Res. ORG 2025-08**      MOVED BY Mayor Francoeur that the law firm of Reynolds, Mirth, Richards and Farmer (RMRF) be appointed as the municipal solicitor for the summer village. CARRIED.

**APPOINTMENTS TO COUNCIL COMMITTEES & BOARDS**

1. Municipal Planning Committee:  
Council member: Deputy Mayor Innes, Mayor Francoeur  
Members at Large: Dave Watson
2. Weed Control Act Appeal Panel:  
Council member: Councillor Kasha  
1 Member at Large: Russ Kushinski
3. Gull Lake Recreation Board:  
Council Member: Deputy Mayor Innes  
Members at Large: To be confirmed
4. Gull Lake Public Works Liaison & Capital Projects:  
Councillor Kasha, CAO, Public Works Manager
5. Finance & Administration:  
All Councillors, CAO
6. Community Safety:  
Deputy Mayor Innes

**Res. ORG 2025-09**      MOVED by Deputy Mayor Innes that the above appointments to the various Council Committees and Boards be approved.      CARRIED.

**APPOINTMENTS TO VARIOUS INTERMUNICIPAL COMMITTEES & BOARDS:**

1. Director/Deputy Director of Emergency Management

**Res. ORG 2025-10**      MOVED by Deputy Mayor that Public Works Manager Tim Devries be appointed as Director of Emergency Management      CARRIED.

**Res. ORG 2025-11**      MOVED by Mayor Francoeur that C.A.O. Harold Wynne be appointed as Deputy Director of Emergency Management.      CARRIED.

1. Lacombe Regional Emergency Management Advisory Committee (LREMAC):  
Mayor Francoeur, DEM, DDEM
2. Gull Lake Stabilization Committee:  
Councillor Kasha
3. Parkland Regional Library:  
Naomi Tercier, Resident
4. Lacombe County/SV of Gull Lake Intermunicipal Collaboration Framework (ICF) Committee:  
Mayor Francoeur and Deputy Mayor Innes, alternate - Councillor Kasha.
5. Gull Lake Intermunicipal Development Plan (IDP) Committee:  
Mayor Francoeur; Deputy Mayor Innes, alternate
6. Parkland Community Planning Services (PCPS):  
Deputy Mayor Innes, alternate – Councillor Kasha.

**Res. ORG 2025-12**      MOVED by Councillor Kasha that the appointments to the various Intermunicipal Council Committees and Boards be approved.      CARRIED.

**APPOINTMENTS TO VARIOUS COMMITTEES AT LARGE:**

1. Gull Lake Historical Society:  
Councillor Innes
2. Gull Lake Community League:  
Councillor Innes

**Res. ORG 2025-13**      MOVED by Mayor Francoeur that the appointments to the various Committees at Large be approved.      CARRIED.

**Adjournment:**

**Res. ORG 2025-14**      MOVED by Mayor Francoeur that the Organizational meeting be adjourned at 2:45 pm.      CARRIED.

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Mayor

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CAO