

**SUMMER VILLAGE OF GULL LAKE  
REGULAR COUNCIL MEETING  
MINUTES**

**November 15, 2024 – 3:00 pm**

**PRESENT**

**COUNCIL:** Mayor Doug Francoeur  
Deputy Mayor Stuart Innes  
Councillor Lon Kasha

**STAFF:** Harold Wynne, Chief Administrative Officer

**1. CALL TO ORDER**

Mayor Francoeur called the Council meeting to order at 3:07 pm.

**2. AGENDA**

Two items were added to the agenda: (1) Fees and Charges Bylaw Update, and (2) Message from Tracey Mindus, PCPS Chair.

Res 2024-11-001

MOVED by Mayor Francoeur that the agenda be adopted as amended.  
CARRIED.

**3. MINUTES**

Res 2024-11-002

MOVED by Deputy Mayor Innes that the minutes of the Regular Council meeting held on October 25, 2024 be adopted as presented. CARRIED.

**4. DELEGATIONS**

Helen-Anne Homenuk and Sharon McTavish provided an update of the archives project they have been working on in the summer village office.

Res 2024-11-003

MOVED BY Deputy Mayor Innes that a \$100 gift card be given to each of these volunteers in recognition of their work on the archives project.  
CARRIED.

**5. BUSINESS**

**5.A: Financial**

**1. Financial Reports**

Res 2024-11-004

MOVED by Councillor Kasha that the October 2024 budget report and balance sheet be accepted for information. CARRIED.

**2. Canada Revenue Agency Change of Owners**

Res 2024-11-005

MOVED by the Mayor Francoeur that a change of owners for the Summer Village of Gull Lake Canada Revenue Agency (CRA) account be approved as follows: remove Cyril Fortney and add Harold Wynne and Gwen Auvigne.  
CARRIED.

**5.B: Legal**

**1. Golf Cart Bylaw**

Res 2024-11-006      MOVED by Mayor Francoeur that the draft Pilot Project (Golf Carts) Bylaw be moved to third reading. CARRIED.

Res 2024-11-007      MOVED by Deputy Mayor Innes that the draft Pilot Project (Golf Carts) Bylaw be accepted for third reading. CARRIED.

**2. Fees and Charges Bylaw**

Res 2024-11-008      MOVED by Councillor Kasha that Bylaw 382-22 Fees and Charges Bylaw be amended to add an annual permit fee of \$20 for registration of golf carts operating in the summer village. CARRIED.

**5.C. Planning**

**1. Land Use Bylaw Review**

REPORTED by the CAO that Parkland Community Planning Services is developing the latest draft of the Land Use Bylaw to be presented to summer village residents for feedback.

**2. Strategic Plan Project**

REPORTED by the CAO that Parkland Community Planning Services is developing the latest draft of the Strategic Plan to be presented to summer village residents for feedback.

**6. INFORMATION**

**6.A: Reports**

**1. Council Reports**

Mayor Francoeur: No Report.

Deputy Mayor Innes: Reported that the Gull Lake Community League will contribute \$25,000 towards the construction of the gazebo.

Councillor Kasha: Reported that he attended the November 27 meeting of the Lacombe Regional Emergency Management Partnership (LREMP) and that an emergency field exercise is scheduled for March 12, 2025.

**2. Public Works Report**

Council reviewed the Public Works Manager's written report.

### 3. CAO Report

The CAO spoke to his written report.

Res 2024-11-009      MOVED by Deputy Mayor Innes that the CAO draft a Record Retention Bylaw for Council consideration. CARRIED.

Res 2024-11-010      MOVED by Councillor Kasha that the CAO establish a Tax Installment Payment Plan (TIPP) for residents' payment of their 2025 property taxes. CARRIED.

Res 2024-11-011      MOVED BY Councillor Kasha that the CAO begin the process of developing a Fire Protection Plan for the Summer Village of Gull Lake. CARRIED

Res 2024-11-012      MOVED by Mayor Francoeur that the reports as presented be accepted for information. CARRIED.

### **6.B      Correspondence:**

1.    LGFF Grant Allocations
2.    Alberta Interim Police Advisory Board
3.    Minister Memo re: Bill 33 – Protection of Privacy Act
4.    AB Munis Letter re: Grants In Place of Property Taxes
5.    RCMP Blackfalds Detachment Update
6.    Message from Tracey Mindus, PCPS Chair

Res 2024-11-013      MOVED by Councillor Kasha that the correspondence items be received for information. CARRIED.

**7.    CLOSED SESSION**      There were no items for closed session.

### **8.    ADJOURNMENT**

Res 2024-11-014      MOVED by Mayor Francoeur that the meeting be adjourned at 5:05 pm. CARRIED.

**9.    NEXT MEETING**      Next Regular Council Meeting – Friday, January 17, 2024 – 3 PM

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Mayor

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CAO